

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY – December 11, 2008 – 7PM**

****MINUTES ****

PLEDGE OF ALLEGIANCE was recited by all present.

CALL TO ORDER:

Chairman Thomas J. Iwicki called the meeting to order as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

Present: Tom Iwicki, Victor Rodriguez (7:55pm), Denise Ridner, Jessica Reymundo, Robin Foster, Carolyn Blackman, Peter Gori (7:18pm), Alice Gilbert

Absent: Luis Acevedo, Alderwoman Romaine

Also Present:

Michael & David Vivino of The Metropolitan Soccer Academy, 65 Wilson Ave, Wayne, NJ to discuss their application for use of Crescent Field for a Lil’ Kickers Soccer Program.

Chairman Iwicki to ask for motion to suspend regular order of the meeting and open the meeting to the Public.

MOTION: To suspend the regular order of the meeting and open it to the public made by: Denise Ridner

SECONDED BY: Carolyn Blackman

ALL IN FAVOR **MOTION CARRIED**

David & Michael Vivino introduced themselves to the Recreation Commissioners and discussed their 6 week program (one hour per week) at Crescent Field at 10:00am on Wednesday mornings. They have asked for a reduction in field use fee from \$200.00 an hour to \$25.00 an hour because this is their first attempt at such a program in Dover. They would like to see how it goes this year. If they only get a few children; it would be too expensive for them to pay the \$200.00 fee. They have experience in running programs through the Wayne Pal, Wayne Boys Club, and youth soccer organizations of West Paterson, Little Falls and Parsippany.

Chairman Iwicki thanked the Vivino brothers for coming to the meeting and answering questions for the Commission.

MOTION: To return to the regular order of the meeting was made by Jessica Reymundo

SECONDED BY: Denise Ridner

ALL IN FAVOR **MOTION CARRIED.**

Use of Facility Applications

- 1) David Vivino of the Metropolitan Soccer Academy, 65 Wilson Ave., Wayne, NJ would like to host a Youth Soccer Clinic called “Lil Kickers “for children ages 3, 4, & 5 years old at Crescent Field (**new turf field**) on Wednesday mornings in May for 6 weeks (May 6th, May 13, May 20th, May 27th, June 3, 2009 and June 10th) from 10:00am to 11:00am. He may need to extend it one Wednesday to June 17th, should it rain on one of the dates. The cost is \$80.00 for the whole six

weeks, per child - which comes to \$13.33 per week. He proposes to pay a rental fee of \$25.00 per hour or \$150.00 for the six weeks. The Metropolitan Soccer Academy will handle all registrations and coordination of the clinic. He will also provide insurance for the clinic. Tabled for more information including resume, references and proof of finger printing and background check. Commissioners also agreed to charge \$25.00/hour for up to 15 children and \$50.00/hour for over 15 children. All registrations are to be submitted to Dover Recreation. Commissioner Foster said that the parents should be required to stay for the hour and everyone agreed.

- 2) Michael Hulmes, Volunteer Firefighter of the Dover Volunteer Fire Dept. has applied for use of Crescent Field – **Second Street Side** on Friday, June 5th and Saturday June 6, 2009 from 8am to 8pm for setup (on Friday) and festivities following the 135th Anniversary parade on Saturday. They request a waiver of fees due to it being a Town sponsored event. Also, they have made arrangements with DPW for removal of garbage. They will be obtaining alcohol & sound permits from the Town clerk and a fire permit from the Fire Official for any cooking. They will also provide portable toilets as required. They also would like permission to advertise the parade on the sign at JFK Park. – Approved with permission to put notice of parade on sign at JFK Park.

MOTION: To table application #1 and approve Application #2 was made by Denise Ridner.
SECONDED BY: Jessica Reymundo
ALL IN FAVOR **MOTION CARRIED.**

Chairman Iwicki reviewed with Commissioners the following applications were approved by the Board of Education for use of school facilities and have been approved:

- 1) Scott Mack of Dover Youth Recreation Basketball has requested use of **North Dover School Gym** on Mondays, Tuesdays, Wednesdays & Thursdays from November 17, 2008 thru March 12, 2009 from 6:00pm to 9:00pm for basketball practice & games. Should the school be closed due to weather, the facility will not be available for use.
- 2) Scott Mack of Dover Youth Recreation Basketball has requested use of **Academy Street School Gym** on Mondays, Tuesdays, Wednesdays & Thursdays from November 17, 2008 thru March 12, 2009 from 6:00pm to 9:00pm for basketball practice & games. Should the school be closed due to weather, the facility will not be available for use.
- 3) Scott Mack of Dover Youth Recreation Basketball has requested use of **East Dover School Gym** from November 18, 2008 thru March 14, 2009 on Tuesdays, Wednesdays & Thursdays from 6:00pm to 9:00pm and Saturdays from 9:00am to 2:00pm. Should the school be closed due to weather, the facility will not be available for use. Should the school be closed due to weather on Friday, and your event be scheduled over the weekend, the facility will **not** be open for use.
- 4) Denise Ridner of Dover Recreation Wrestling has applied for use of Dover Middle School Cafeteria & rest rooms on Saturdays, December 6, 13, January 10, 24, & 31st, February 7, 21, & 28, and March 7 & 14th for Wrestling Jamborees. There is no charge for use of the building providing Dover Recreation Basketball is scheduled. If basketball does not meet, Wrestling will be charged custodial fees of \$25.00 per man hour. Should the school be closed due to weather on Friday, and your event be scheduled over the weekend, the facility will **not** be open for use.
- 5) Denise Ridner has applied for use of Dover Middle School Cafeteria for Wrestling Practice from 6:30pm to 9:00pm on Wednesdays & Thursdays from Dec 3rd thru February 26, 2009. Should the school be closed due to weather, the facility will not be available for use.
- 6) Denise Ridner has applied for use of Dover High School Auxiliary gym Mondays – Fridays from 6pm to 9:00pm from 12/3/2008 thru March 26, 2009 for Wrestling Practice. Should school be closed for inclement weather, the facility will not be available for use.

Applications were sent to Board of Education for approval for 2009

- 1) Application for use of Hamilton Field Complex for **Fireworks Celebration** to be held on Friday, July 3, 2009 with Rain date of Friday, July 10, 2009 from 11:00am to 11:30pm for Annual Fireworks Display.
- 2) Application for use of **North Dover Gym & Use of Classroom** for special events and for use on rainy or extremely hot days from Wednesday, June 24, 2009 thru August 13, 2009, from 8:30am to 4:30pm for Summer Recreation Program (6, 7 & 8 year olds).
- 3) Application for use of **Dover High School Parking lot** for parents & children to board bus for Summer program trips from June 25, 2009 thru August 13, 2009 from 8:00am to 7:00pm on various dates (to be determined).

Maintenance

DPW Superintendent, Luis Acevedo was not present, however DPW has been working to get the parks ready for Christmas. Also, there is Christmas music throughout town and outside of Town Hall for the first time in many years. The largest tree in the park at JFK Commons was lit this year.

New Business

2009 Budget – the Treasurer’s Office has sent out a notice to departments to begin work on next year’s budget. Alice said she would need to setup a meeting with Finance committee to go over budget plans for next year on Monday December 22, 2008 at the Recreation office. Victor said he was unable to attend. Chairman Iwicki, Denise Ridner and Peter Gori will attend.

Old Business

Summer Program -

Discussion took place to determine whether or not to extend hours for next year. Alice explained how this would the budget for 2009. Commissioners discussed changing the hours from 9am to 3pm to 8:30am to 4:30pm. Commissioners also would like to see an Orientation Program to review the program with parents.

MOTION: to change the hours of the Summer Program to 8:30am to 4:30pm and increase the fee to **\$125.00** per Dover Resident, including t-shirt and **\$150.00** VG/MH resident including t-shirt was made by Jessica Reymundo. An early bird registration program would offer a reduced fee of \$105.00/Dover Resident and \$125.00 VG/MH resident. A payment plan would allow a deposit of \$45.00 and 6 subsequent payments of \$10.00 per week per child for Dover Residents only.

SECONDED BY: Peter Gori

ALL IN FAVOR MOTION CARRIED.

2009 Fireworks - A bid/ quote was received from Bay Fireworks, International Fireworks and Shaefer Pyrotechnics for next year. Alice Gilbert explained that we need to choose one and let them know so they can book our date for next year. She suggested setting up a committee to review the proposals and make a decision. Chairman Iwicki suggested she make copies of all the proposals for Commissioners to review for the Recreation Meeting in January and decision to be made then.

Special Events

Holiday Tree Lighting Ceremony was held at JFK Park on Wednesday, Dec. 3, 2008. Everything went well. Commissioner Blackman suggested asking the school choirs to sing “Here comes Santa Claus” and make a bigger production of Santa’s entry into the park.

Bus Trip to New York Botanical Garden (Holiday Express Train Show) & Rockefeller Center -

Commissioners Foster reported the trip went well and everyone enjoyed themselves. He suggested Recreation start a movie library for trips.

Santa Letter Writing Contest – Denise Ridner, Carolyn Blackman & Robin Foster will meet with Alice after the meeting tonight and judge the letters to Santa. Recreation will send letters to parents on Friday, December 12th advising the winners of Santa’s visit on Thursday, December 18th. Commissioners going on the Santa Express will meet Santa at the firehouse at 5:30pm. Dinner following the vent will be held at Nicks Pizzeria.

Bus trip to Washington DC & Baltimore (Inner Harbor) is in the works for Spring (first week of May). Alice will have the finalized details for the next meeting.

Sport Programs

Bowling – Carolyn Blackman reported a successful season with over 30 Dover children enrolled at Rockaway Lanes.

Wrestling – Denise Ridner reported Alice put an ad in the paper and through the ad, she found a wonderful supervisor for the program. His name is Kurt Scisko and he is an Assistant Rutgers University Coach and was head of the Renegade program at Morris Knolls. Although the program is getting off the ground too late to be in a league, they will have jamborees and practices. Denise said the program is off to a great start and the kids will learn so much from the new supervisor.

Dover Youth Recreation Basketball - Victor Rodriguez reported practices are taking place now, games will begin in January.

Dover Little League Baseball Victor Rodriguez reported that Rick Roggenkamp will be applying for use of fields and schools in time to hold signups at the end of January.

Dover Midget Football & Cheerleading– Peter Gori reported Scott Mack has done an outstanding job with coaching. He has been chosen to go to Texas to help coach US Army Bowl game where high school players will compete. This is a great honor for Scott.

MINUTES

Approval of November 6, 2008 minutes –

Chairman Iwicki asked if there were any deletions, additions, or corrections.

MOTION: To approve the Minutes of November Meeting as written, was made by Denise Ridner

SECONDED BY: Jessica Reymundo

ALL IN FAVOR MOTION CARRIED.

Voucher List

| Vendor | Description of Items | P.O # | Amount |
|--|-----------------------------------|--------------|------------------|
| Alice Gilbert | Items for NYC Trip | 08-02847 | \$ 97.17 |
| R&R Trophy | Shirts for Summer program | 08-02504 | \$987.12 |
| Dover Midget Football | Hardship Funds | 08-02690 | \$730.00 |
| Dover Strikers Soccer | Hardship Funds | 08-02689 | \$620.00 |
| Dover Youth Basketball | Hardship Funds | 08-02691 | \$650.00 |
| Home Depot | Lights for Tree Lighting | 08-02787 | \$1211.09 |
| Morris County Engraving | Dover Strikers Soccer – shirts | 08-02630 | \$1000.00 |
| American Society of Composers, Publishers, etc | Licensing Fees for Special Events | 08-02286 | \$301.50 |
| Alice Gilbert | Items for Christmas Events | 08-02644 | \$100.00 |
| | | TOTAL | \$5696.88 |

MOTION: To approve the voucher list made by Victor Rodriguez.
SECONDED BY: Jessica Rodriguez
ALL IN FAVOR **MOTION CARRIED.**

Correspondence:

Chairman Iwicki reviewed the Correspondence with Commissioners

Sent:

- 1) Notice to Newspapers to reschedule Recreation Commission meeting to Dec. 11th.
- 2) Emails to Commissioners to reschedule Recreation Commission meeting to Dec. 11th
- 3) Emails to Sport Supervisor requesting names, addresses & phone numbers of all coaches for Volunteer Appreciation Dinner in January.
- 4) Article sent to newspaper regarding Volunteer for Wrestling Program.

Received

- 1) Email from Connie Sibona Foster of Municipal Alliance advising us that in 2009 according to item 8 on page 9 of the guidelines : “Funds may not be utilized for one time events: such as hayrides, trips to recreational parks, skiing trips, entertainment events or sporting events.”
- 2) Email from Connie Sibona Foster of Municipal Alliance forwarding the audit of the operating practices of the Governor’s Council on Alcoholism and Drug Abuse and the response from the Governor’s Council on Alcoholism and Drug Abuse.
- 3) Letter from Dover Fire Dept. requesting use of Crescent field – Second Street Field for their 135th anniversary parade on Saturday, June 6, 2009. They would like to set up on Friday, June 5th and also request use of the sign at JFK Park to advertise the parade. (Alice sent them the application for use of the facility).
- 4) Email from Beth Jacobson providing 2009 Municipal Alliance Guidelines.
- 5) Email from Beth Jacobson, Municipal Alliance Coordinator advising us that a trip to culminate a program is allowable.
- 6) Letters to Santa received from all Dover Schools for Santa Letter Writing Contest.

Anything Else:

Commissioner Robin Foster said he knows of someone who was recommended by a friend from church, who works for Lakeland Bus Lines and he would like to invite to a meeting to discuss future trips. They offer trips to many locations including the Kentucky Derby (Churchill Downs) and the Grand Old Opry. Commissioner Robin Foster discussed enforcing deadline dates for signups, especially for soccer. Commissioner Robin Foster suggested getting input from Pat Laverty who works in Code Enforcement. Pat was instrumental in helping the Mayor get the sound system outside for the Christmas music. He may be able to advise us on a new sound system or help us with getting two more speakers.

****Next Recreation Commission meeting – Reorganization Meeting will be held on Thursday, January 15, 2009. Election of Officers will take place.**

Adjournment:

MOTION: To adjourn the meeting was made by Jessica Reymundo.
SECONDED BY: Denise Ridner
ALL IN FAVOR **MOTION CARRIED.**

Respectfully submitted,
Alice Gilbert
Dover Recreation Office